

Terms of reference of a Parliamentary polling district and places review to be carried out in the Uttlesford district between 1 September and 29 November 2011

The Council will review all polling district boundaries and the suitability of all polling places in accordance with legislation and of the criteria set out in the document 'Evaluating the suitability of potential polling stations'.

As far as possible, the Council will designate as polling places only those buildings that are assessed as being suitable under the terms of the document mentioned above and buildings that are accessible for disabled use.

In conducting the review, the Council will consult with the Parliamentary returning officer for the Saffron Walden constituency, as well as with all other interested parties including the Uttlesford Access Group.

All reports drawn up during the review and all relevant representations received will, wherever practicable, be published on the Council's website and will be available for public inspection at all reasonable times.

The review will be conducted in accordance with the timetable set out in the public notice of the polling district review dated 1 September 2011.

Full reasons for the decisions made at the conclusion of the review will be published on 1 December 2011 and any changes will be implemented on that date.

Prepared by Peter Snow, Democratic and Electoral Services Manager on 18 August 2011